

Brewery Warehouse, Packaging and Delivery Assistant

Double-Barrelled are making more beer than ever, and we need an extra person in our team to help dispatch it to all our lovely customers!

We have recently doubled our onsite fermentation capacity, reaching new markets with export, and focusing on building both our national and local distribution.

We need an extra pair of hands in the warehouse and brewery to help us reach these goals. The role would be a diverse range of activities; and would include anything from building pallets, online shop order processing, delivering beer across the country in our van, (or larger hire van, when required) to helping with packaging our beers in both keg and can.

Who are you?

Our perfect candidate would be a self-starter who is keen to get involved within a young, fast-growing brewery. You will have great attention to detail, fab customer service skills, be super organised and be able to apply that to provide our customers with top notch service.

We are a small team, but hopefully you can get excited to develop within a company that is growing – understanding that you may need to take on a variety of roles whilst we are small but are enthusiastic and experienced enough to enjoy the challenge of being responsible for the dispatch of every beer that leaves our site.

Previous experience in a warehouse or brewery role is desired, but proven experience in attention to detail and customer service is more important. This role will involve moving stock around the brewery so you should be comfortable moving heavy things safely and also comfortable driving a long wheelbase transit van into London.

Why Double-Barrelled?

We are a small team but one with ambitions to become one of the UKs leading, independent craft breweries, known for quality and consistency.

The beers we create are varied, modern, experimental, and interesting – anything from our rhubarb and custard gose, using vanilla pods & freshly stewed rhubarb, to hazy double IPAs and barrel aged stouts.

We take huge amount of pride in the standard of our beers and ensuring that our customers retain the trust that any style of beer that we put out, is going to be made with attention to detail, with respect to traditions whilst using modern innovation and top-quality ingredients. We want the care and attention that we put into creating our beer to be reflected in the dispatch of our artisan product, ensuring our customers have an industry leading experience, whether they are receiving 10 pallets or 10 cans.

As a company, we believe creating a healthy work life balance for our team, making sure they can do their jobs in a safe and friendly working environment. We believe in developing our team and we would like the candidate for this role to be excited about future opportunities to develop within the craft beer industry, specifically within operations or packaging.

We have a pro-active focus in creating a more diverse, welcoming space for all people within the craft beer community and we hope you'll join us in that charge.

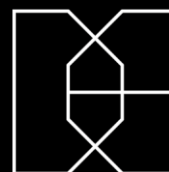
DOUBLE-BARRELLED BREWERY LTD
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TRADE & INDUSTRIAL ESTATE,
READING, RG30 6BX.

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Warehouse, packaging and delivery assistant – Job Specification

Reporting into our Sales Operations Manager, ultimately you'd be responsible for the dispatch of all goods onsite and the smooth operation of goods in and out for the whole brewery and warehouse.

Your day-to-day responsibilities would include;

- Management of all incoming & outgoing stock from raw ingredients, packaging materials to finished goods
- Delivery into London, South Coast & into Reading, and the surrounding areas
- Co-ordinating external logistics providers from local couriers to international hauliers
- Route planning and ensuring the most cost and energy efficient options for delivery
- Being the face of Double-Barrelled to many of our customers and representing us at events
- Accountability for the management of our inventory and brewery management systems
- Responsibility for warehouse health and safety and fire regulations
- Weekly stock checks
- Helping to analyse data to assisting in forecasting and packaging splits
- Assisting on the packaging line and set up of our taproom where required

Attributes

- Motivated, hardworking, and interested in the craft beer industry.
- Excellent communication and interpersonal skills – you'll be working with our sales and marketing teams as well as our external customers
- Ability to work autonomously and as a key member of a small team
- High levels of attention to detail – you'll have KPI targets set around your order and delivery accuracy
- Excellent organisation skills and ability to juggle multiple tasks
- A self-starter with a positive can-do attitude
- Happy to jump into other parts of the business where required – from assisting within the brewery, to answering the phones, maintenance, representing DB at events, pouring at the taproom; the nature of our small business means being flexible and willing to provide an extra pair of hands wherever they are needed.

Requirements

- Friendly, personable demeanour – you will be the face of DB to many of our customers, so your fit within our team and brewery ethos is really key
- Ability to work autonomously
- Experience with inventory-based IT systems – we currently work with Trade Gecko, Slack, Google Sheets, route planning software, amongst others
- Physically fit – being able to comfortably lift 32kg kegs, manual handling training will be provided
- Interest in craft beer – though training will be provided
- Must have a full, clean UK driver's license and be comfortable driving a large van in London
- Must be over 25 years old for insurance reasons

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- Some experience within operations or in a warehouse or delivery role would be great, but the right attitude is more important for being a part of the team!

The Role and benefits

- Salary starting at £22,000 DOE with flexibility built in depending on experience. Double-Barrelled are a Living Wage and equal opportunities Employer.
- Working hours - Monday-Friday 8:30am-5pm (some hours flexibility may be required)
- Will be based on-site at the brewery
- Extended holiday package of 25 days holiday per year + bank holidays
- 30% Discounts across all our beer range
- Weekly fresh fruit available at site
- Opportunity to attend beer festivals on behalf of the company
- Opportunities for longer term career development within various areas of the brewery
- Twice yearly brewery team socials
- Being involved in local community and charity initiatives
- Pension scheme with AVIVA

To apply

Please send a CV and covering letter outlining why you think you'd be a good fit for Double-Barrelled and want to work within the craft beer industry, to our HR account below.

On hr@doublebarrelled.co.uk

Application deadline: 1st February

Anticipated start date: ASAP

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